

Solar and heat pump water heater installation

What is a Certificate Assignment?

The Owner of an eligible new solar water heater or heat pump installed in Australia may qualify to create, or assign their right to create Small-scale Technology Certificates (STCs). This can only be done **AFTER** the system has been installed.

You can create Certificates directly by registering with the Clean Energy Regulator or you can assign your right to create Certificates to a registered Agent such as Solahart Industries Pty Ltd (Solahart) ABN 45 064 945 848. You are not obliged to assign your right to create Certificates to Solahart. If you choose to do so, you will receive the financial benefit either by Point of Sale Discount or after the Certificates have been created.

Solahart will pay the rate advertised on our website www.solahart.com.au on the day that we receive this form(s). The value of a Certificate may vary from day to day depending on market supply and demand.

Our website www.solahart.com.au can help you find out how many Certificates your system is eligible for and our current Certificate price. You can also call us on 1300 769 475.

Note: A solar water heater installed as a solar preheater to an existing water heater, and without the electric booster element connected to an electrical circuit and switched on at the time of installation, is not eligible for Certificates to be created for its installation.

To find out more information about Certificates see the government website at <http://ret.cleanenergyregulator.gov.au>

To view our privacy statement go to solahart.com.au/copyright-privacy

Important: Under the Renewable Energy (Electricity) Act 2000, penalties can be applied for providing misleading information either on this form or to the person assigning the Certificates or to Solahart as the Registered Agent. This applies to the owner of the system, the installer, builder, dealer and / or agent.

Please fill out pages 3 and 4 in full, detach and return to Solahart with the required supporting documentation.

Terms and Conditions

1. It is the Owner of the system at the time of its installation who has the right, under the Act, to create or assign their right to create Certificates. No other person or entity can legally create or assign the right to create Certificates unless contractually agreed.
2. The time at which a water heater is taken to have been installed (date of installation) is the date when it is first able to produce and deliver hot water heated by both solar energy and its booster and is capable of delivering hot water day or night. This means that:
 - All components that make up the water heater are installed and connected, and
 - The cold water plumbing from a water supply is installed and connected to the water heater, and
 - The hot water plumbing from the water heater is installed and connected to the points of use or application, and
 - The booster is connected to its fuel source, and
 - The water heater is full of water, has been fully tested and commissioned and is in use or ready for use.
3. If more than one system has been installed at the one address, assignments for each system must be on separate forms. Please include a detailed description to allow us to distinguish between them, e.g. Solar Water Heater West. A document is also required that clearly shows or describes the locations of the system.
4. Solahart will not pay compensation for any variance and reserves the right to change the price offered for Certificates without notification.
5. Information on this form will be given to the Clean Energy Regulator who may use it for auditing purposes.
6. The installation address must be detailed enough to allow the Clean Energy Regulator to conduct a site visit, if required.
7. This form and required attachment(s), with all required information complete and correct, must be received by the Solahart Administration within 11 months of the installation date, in order to allow the creation of Certificates by Solahart, otherwise a financial benefit may not be paid. Certificates must be created within 12 months of the installation date.
8. Solahart reserves the right at its sole discretion to refuse multiple assignment requests.

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Proof of System Details and of Installation

The Clean Energy Regulator (CER) requires supporting documentation be provided to evidence:

- the solar or heat pump water heater brand and system number, and
 - Note:** If the supporting documentation does not show the solar or heat pump water heater system number in full, then evidence of the water heater tank model and serial number, quantity of collectors and their model number, and the gas booster (if installed) model number are to be provided.
- installation address, and
- installation date, and
- the installation has been conducted in accordance with regulatory standards and codes (via the supply of Certificates of Compliance), and
- the licenced installer who conducted the installation (via the Certificate of Compliance).

If the supporting documentation is either not supplied, or is incomplete, or is not showing all of the required evidence outlined above, then the creation of STCs will be delayed until this information is supplied. You will be asked to supply missing information. More than one document can be provided if all of the required details are not shown on a single document.

The installation date on the STC Assignment form should match the latest completion of work date shown on the Certificate(s) of Compliance (or State / Territory equivalent). If the dates do not match, then supplementary documentation should also be submitted to evidence the installation date.

Certificates of Compliance for Plumbing, Gas and Electrical Work

Certificates of Compliance provide evidence of the plumbing, gas and electrical compliance of the installation and also provide confirmation of the installation date of the water heater. Two certificates of compliance or their equivalents must be provided, one for plumbing and one for either gas or electrical work, unless it is not mandatory for one of them to be issued under your State regulations or is not applicable to the installation. If not mandatory under State regulations, it is still beneficial to supply.

Please ensure the Certificates show the date the plumbing / gas / electrical work was completed.

It is beneficial for the plumbing Certificate of Compliance to list the system number, the tank model and serial number, quantity of collectors and their model number, and the gas booster (if installed) model number.

The acceptable State and Territory 'Certificates of Compliance' are listed below. The Certificate of Compliance for gas work is required if there is a gas connection to the installation, and the Certificate of Compliance for electrical work is required if there is a hard wired electrical connection made to the installation.

Note: Where it is required under State regulations, the Certificate of Compliance or equivalent for electrical work is to be supplied whether the extent of the electrical work for the installation is either an electrical disconnect from an existing water heater tank and a reconnect to the new solar tank conducted by a qualified electrical worker or an installing plumber with a restricted electrical work qualification, or a new electrical circuit or other electrical work by a qualified electrical worker.

State Territory	Certificate of Plumbing	Certificate of Gas	Certificate of Electrical
ACT	Hydraulic Certificate of Compliance	Hydraulic Certificate of Compliance	Certificate of Electrical Safety (CES)
NSW	Certificate of Compliance for Plumbing and Drainage Work	Gas Supply Licensee's Certificate of Compliance / Inspection	Certificate of Compliance Electrical Work (CCEW)
NT	Section 40 – Certificate of Compliance Plumbing and Drainage Construction	Certificate of Compliance for Fuel Gas or Autogas System	Electrical Safety – Certificate of Compliance
QLD	Form 4 – private dwellings, or Form 4A – public sector, or Compliance Certificate (Certificate of Inspection) – new homes	Gas System Compliance Certificate Form PGA734	Certificate of Testing and Compliance
SA	Plumbing Certificate of Compliance	Gas Certificate of Compliance	Electrical Certificate of Compliance
TAS	Certificate of Plumbing Compliance	Gas Fitting Notice Certificate of Compliance	Certificate of Electrical Compliance
VIC	Compliance Certificate	Compliance Certificate	Non-prescribed Certificate of Electrical Safety
WA	Major Plumbing Work Compliance Certificate	Notice of Completion	Electrical Safety Certificate

Small-scale Technology Certificate Assignment Form

Solar or heat pump water heater installation



Please read all four pages of this form before completing it and signing the declaration. Write in BLOCK LETTERS.

1. PAYMENT TYPE I have received a \$_____ Point of Sale Discount. Please pay the Dealer/Agent.
 Please pay me, the owner of the installation.

2. SYSTEM OWNER DETAILS

Business Name* _____ * Only required if the system is owned by a registered business.

First Name _____ Surname _____

Postal Address _____
SUBURB/TOWN _____ STATE _____ POSTCODE _____

Phone Numbers HOME _____ WORK _____ MOBILE _____

Fax Numbers HOME _____ WORK _____

Email _____

3. INSTALLATION DETAILS

Installation Address LOT/UNIT NUMBER _____ STREET NUMBER _____ STREET NAME _____ STREET TYPE _____
SUBURB/TOWN _____ STATE _____ POSTCODE _____

Property Type Residential School Commercial Site of Installation - Single or Multi Storey Single Multi

Date of Installation ____/____/____ System Brand Solahart Sunheat Rheem

System Model No _____

Tank Details Model number _____ Serial number _____ Size (litres) _____

Collector Details (solar only) Number of collectors _____ Collector model number or type _____
Serial Number (Collector 1) _____ Serial Number (Collector 2) _____ Serial Number (Collector 3) _____ Serial Number (Collector 4) _____

Boost Type - Solar Electric Gas If a gas booster: Model Number _____ Serial Number _____

Installation Type New building Replace electric New installation on existing building (not replacing existing unit)
 Replace gas Replace solar or heat pump Other If other, provide details _____

Is there more than one solar or heat pump water heater at this address?
See point 3 of Terms and Conditions

- No Yes

If yes, please describe here where this water heater is installed in comparison to any other installed at this address

Does your system have a volume greater than 700L? No Yes If yes, then two **original** Commonwealth Statutory Declarations must be supplied.

These declarations MUST BE provided otherwise Certificates cannot be created for this installation. Examples of declarations can be found at <http://ret.cleanenergyregulator.gov.au>

4. COMMENTS - if the water heater installation has any unusual circumstances not covered above, please describe them here.

5. INSTALLER DETAILS

Business Name _____ Licence Number _____

First Name _____ Surname _____

Postal Address _____
SUBURB/TOWN _____ STATE _____ POSTCODE _____

Email _____

Contact Numbers PHONE _____ MOBILE _____ FAX NUMBER _____

6. PAYMENT DETAILS

Email _____
(where notification of payment will be sent)

Account Name _____

BSB _____ Account Number _____

Important: Ensure you enter the correct BSB & Account Number. They can be found on your bank statement. It is not the 16 digit number on your credit/debit card. Solahart will only use your bank details to pay the financial benefit of this Certificates Assignment.

7. DECLARATION BY SYSTEM OWNER

- I have read all four pages of this form and I'm fully aware as to the implications of this assignment.
- I am aware and acknowledge that penalties can be applied for providing misleading information in this form under the Renewable Energy (Electricity) Act 2000.
- I am the legal owner of this system at the time of its installation and confirm the installation of the system is complete (refer to Point 1 of Terms and Conditions).
- I have not previously created Certificates or assigned my right to create Certificates to another registered Agent for this installation.
- I confirm this form has been completed and I have checked the information and details on the form and, to the best of my knowledge, I deem them to be correct.
- I agree to assign my right to create Certificates to Solahart Industries Pty Ltd. I understand the installation of this system is eligible for _____ Certificates.
- I authorise Solahart Industries Pty Ltd to amend any errors on this form to clarify eligibility requirements under the Renewable Energy (Electricity) Act 2000.

IMPORTANT: Penalties apply under the Renewable Energy (Electricity) Act 2000. See page 1 for details. DO NOT sign or date this form before the installation of the system is complete or before the form has been filled out in full, as this may lead to an offence.

Signed by the Owner of the Installation:

Witnessed by the Installer/Dealer/Agent:

Signature: _____
Name: _____
Date: _____

Signature: _____
Name: _____
Date: _____

Send Form and Attachments to Solahart

Post: Solahart Industries Pty Ltd
STCs Administration
PO Box 7508
Silverwater NSW 2128

Email*: stcs@solahart.com.au
recs@solahart.com.au

Fax*: (02) 9684 9482

* Email and Fax Services are not available for systems with a capacity greater than 700L because Statutory Declarations must be ORIGINALS. Please send these assignments by post

Attachment Checklist

Before you send in this form, check and tick off that you have attached copies of the required documents. Incomplete applications may be returned without processing or the creation of STCs delayed until all required documentation and information is supplied.

Note: If any of the documents below cannot be supplied, the Clean Energy Regulator (CER) may accept alternative documentation to evidence the required information on a case by case basis. Contact Solahart if alternative documentation is to be submitted, so this can first be checked with the CER.

Proof of Ownership, of System Details and of Installation

In addition to a completed Assignment form, Solahart require proof of ownership and the CER require further documented evidence of the system details and its installation. The documentation must include:

- the system owner's name, and
- installation address, and
- installation date, and
- name of the installing plumber, and
- water heater brand and system number

Note: If the supporting documentation does not show the solar or heat pump water heater system number in full, then evidence of the water heater tank model and serial number, quantity of collectors and their model number, and the gas booster (if installed) model number are to be provided.

Therefore, one or more of the following documents must be provided to evidence proof of ownership, system details and its installation. It may be necessary to provide more than one document / photographs if all of the required details are not shown on a single document.

[] **Proof of Purchase / Customer Invoice** (this is the invoice from the supplier / installer / agent to the customer). This is also to clearly show any point of sale discounts for the value of the STCs (if given).

[] **Installation Report or Installation and Warranty Report**

[] **Photographs of Tank Rating Label, Collector Rating Labels, and Gas Booster Rating Label**

The tank model and serial numbers, and collector(s) and gas booster model numbers are to be clearly visible and legible. It is preferred the photographs be date stamped.

Photograph(s) of the installed tank, collectors and gas booster (if applicable) would also be beneficial.

Evidence of Plumbing, Gas and Electrical Compliance and Installation Date

Two certificates of compliance, one for plumbing and one for either gas or electrical work, or their equivalents must be provided, unless it is not mandatory for one of them to be issued under your State regulations or is not applicable to the installation. If not mandatory under State regulations, it is still beneficial to supply as a form of documented evidence.

[] **Certificate of Compliance for Plumbing work** (or State / Territory equivalent – see table on page 2).

The CER require this certificate to show the date the water heater was installed and the plumbing work connected. It is beneficial for the plumbing certificate of compliance to list the system number, tank model and serial number, quantity of collectors and their model number, and the gas booster (if installed) model number.

[] **Certificate of Compliance for Gas work** (or State / Territory equivalent – see table on page 2).

The CER require this certificate to show the date the gas work was connected to the water heater.

[] **Certificate of Compliance for Electrical work** (or State / Territory equivalent – see table on page 2).

The CER require this certificate to show the date the electrical work was connected to the water heater.

Other Supporting Documentation

The following documentation is to be provided when it is applicable.

[] **An Invoice for the financial benefit** (only if the payment is to be made to a business).

The invoice should be made out to Solahart Industries Pty Ltd and must show your ABN. If you are charging GST this should be a tax invoice.

[] **Two ORIGINAL Commonwealth Statutory Declarations** (only if the system capacity is more than 700L).

Copies, including faxes and emails, cannot be accepted. For further information on the requirements of the Statutory Declarations and their content, please refer to the Clean Energy Regulator website (<http://ret.cleanenergyregulator.gov.au>).

[] **A document that clearly shows the location of the water heater systems**

This is only required if more than one solar or heat pump water heater has been installed at this address.